

**MORTON PUBLIC LIBRARY DISTRICT**  
**April 12, 2023**

The Morton Public Library District Board meeting was called to order at 4:32 p.m. Director Alissa Williams and Board members Turner, Keach, Gryl, Hilliard, and Thompson were present. Ropp and Riesberg were absent.

**PUBLIC COMMENT**

None

**MINUTES**

The minutes from the March 15, 2023 Regular Board Meeting were approved as submitted.

*(Riesberg joined the meeting)*

**TREASURER'S REPORT**

Gryl presented the Treasurer's Report. A CD at Busey Bank will mature in a few days and will be reinvested at Better Banks at a higher rate. **Turner moved and Gryl seconded to pay the April bills as presented. A roll call vote was held. The motion carried unanimously.**

Director Williams presented the third quarter budget report. A review shows that the budget for books is overspent. Williams will investigate the cause of the overspending and report to the board. Overall, spending is right on track for the third quarter point of the fiscal year.

Williams reviewed the impact of the Paid Leave for All bill that goes into effect in 2024. Implementation of the law will increase the budget by approximately \$3500 and will burden the scheduling of the library's lean staff. Williams will look into developing a policy for paid leave for part-time staff that meets the state requirements while alleviating potential strain on the schedule.

April 12, 2023		
Invoices Paid		\$32,784.31
Ameren Illinois		410.17
I3 Broadband		384.41
IT360, Inc.		2,425.90
Morton Utilities		488.46
Total Bills:		\$36,493.25
Director		7,398.68
Staff		37,661.40
Payroll Totals:		\$45,060.08
Employer IMRF		\$3,427.08
Employer FICA		\$3,447.12

**DIRECTOR'S REPORT**

Director Williams congratulated the newly elected Board members and reminded the Board that reorganization of Board roles will occur in May. A new Public Services Manager, Beth Bradford, will begin May 15<sup>th</sup>.

Williams updated the Board on the Long Range Plan. Based on the survey that was completed in September, additional programming was offered on evenings and weekends with mixed results. The additional homeschool programming has been very successful. The first steps of the Marketing Plan presented in March are underway. The library has partnered with Springfield Clinic and Smalltown Dental to distribute material about obtaining a library card, complete with a QR code that will allow the library to track responses.

Williams presented a Marketing and Communications Data Dashboard that highlights the library's social media and online reach over the past three years. She also presented a tour of the improved website.

#### NEW BUSINESS

The Board reviewed the opinion issued by Ancel Glink, PC regarding compliance with the Decennial Committee on Local Government Efficiency. **Thompson moved and Gryl seconded to appoint Shannon Killian and Beth Bradford to serve on the committee as community residents, along with Director Williams and the Board. The motion carried unanimously.** The committee will hold its first meeting in June immediately following the regular board meeting.

**Keach moved and Hilliard seconded a motion to keep minutes from all closed meetings held between October 11, 2016 and November 16, 2022 closed. The motion carried unanimously.**

The Board reviewed the Patron Point proposal. Patron Point software provides tools that the library can use to improve communication with and awareness by patrons. **Gryl moved and Riesberg seconded to approve the proposal. The motion carried unanimously.**

#### OLD BUSINESS

Director Williams presented additional revisions to the Meeting Room Policy as discussed last month. **Thompson moved and Riesberg seconded a motion to approve the revised Meeting Room Policy. The motion carried unanimously.**

#### OTHER BUSINESS

Riesberg inquired as to the status of the consideration to obtain a home delivery vehicle. Williams advised that this can be a part of the budget discussions for the next fiscal year.

There being no further business, the meeting adjourned at 5:51 pm.

Respectfully submitted,  
Heather W. Thompson, Secretary

The next meeting will be held Wednesday, May 10<sup>th</sup> at 4:30 pm.