

**MORTON PUBLIC LIBRARY DISTRICT**  
**October 13, 2021**

The Morton Public Library District Board meeting was called to order at 4:30 p.m. Director Williams and board members Turner, Thompson, Hilliard, Riesberg, and Ropp were present. Keach and Gryl were absent.

**PUBLIC COMMENT**

Ashley Valerio, the Youth Outreach Coordinator gave a presentation about her School-Library Cooperation initiatives. She has developed various Pre-K programs and field trips. Ms. Valerio is providing a story-time for the Blue Jays Learning Center and hopes to offer one at Bethel Preschool as well. She is working with Morton Academy and meeting with local teachers about the library's resources for teachers and students.

**The minutes from the September 8, 2021 Board Meeting were approved as submitted.**

**TREASURER'S REPORT**

In Treasurer Gryl's absence, Director Williams presented the First Quarter Revenue and Expenditure Report. The Board was provided financial reports from July, August and September that had been on hold until the completion of the audit. **Thompson moved and Ropp seconded that the October bills be paid. A roll call vote was held. The motion carried unanimously.**

Invoices Paid	\$47,349.21	Payroll-Director	\$ 6,906.88
Ameren Illinois	718.72	Staff	<u>31,005.52</u>
I3 Broadband	384.81	Payroll Total:	\$37,912.40
Morton Utilities	215.93	Employer IMRF:	\$ 4,227.01
United Healthcare	3,663.97	Employer FICA:	\$ 2,900.27
IT360, Inc.	<u>2,125.90</u>		
Total Paid:	\$54,458.54		

**DIRECTOR'S REPORT**

Director Williams provided an update on the Long-Range Planning process. Three board members, three members from the community, three library staff members and Director Williams will make up the LRP committee. It was also suggested that a high school student be invited to participate. The committee will likely meet once in November and once in December, and every other week in January and February.

Director Williams plans to attend the Public Library Association Conference in Portland, Oregon March 22-25, 2022.

**NEW BUSINESS**

**Turner moved and Hilliard seconded a motion to renew the snow removal contract with Dave Mitchell. A roll call vote was held and the motion carried unanimously.**

The Board reviewed the *2021 Intergovernmental Property Tax Abatement Agreement*. **Ropp moved and Thompson seconded that the agreement be approved. The motion carried unanimously.**

**Thompson moved and Riesberg seconded the purchase of the TBS Scan Station and TBS Complete PC, Print Management with Payment Kiosk. A roll call vote was held and the motion carried unanimously.** The purchase price of this equipment will be reimbursed by the "Self-Service for Safety Grant" that was secured by Director Williams for this purpose.

The Board reviewed Library Standards Chapters 10-13.

The Board reviewed the Director Evaluation Process. The Director proved a copy of her self-evaluation to the board members. The Board will adjourn to Closed Session during the November Board meeting for the purpose of conducting the review.

**OTHER BUSINESS**

There being no further business, the meeting adjourned at 5:40p.m.

Respectfully submitted,  
Heather W. Thompson, Secretary

The next meeting will be held Wednesday, November 10, 2021 at 4:30 p.m.