

MORTON PUBLIC LIBRARY DISTRICT
June 9, 2021

The Morton Public Library District Board meeting was called to order at 4:45 p.m. Director Williams and board members Gryl, Keach, Ropp, and Turner were present. Thompson and Riesberg were absent. Tracy Hilliard, Scott Mousty, and Jenny Shoemaker attended to observe.

PUBLIC COMMENT

None

MINUTES

The minutes from the May 12, 2021 board meeting were approved as submitted.

TREASURER'S REPORT

Director Williams provided the treasurer's report. Keach moved and Gryl seconded that the June bills be paid. The motion was carried unanimously.

Invoices Paid	\$28,581.35	Payroll-Director	\$ 6,906.89
Ameren Illinois	296.45	Staff	<u>28,696.77</u>
I3 Broadband	384.49	Payroll Total:	\$35,603.66
Morton Utilities	199.14	Employer IMRF:	\$ 4,011.30
United Healthcare	<u>3,663.97</u>	Employer FICA:	\$ 2,723.64
Total Paid:	\$33,125.40		

DIRECTOR'S REPORT

Director Williams showcased yard signs promoting the library's "Groove in the Garden" series in July and passed out signs to board members. Library employees will also receive signs to put in their yards to increase awareness and attendance at the concerts. Two food trucks will be present on Friday nights during the concert series.

At the Morton Farmer's Market on Tuesday evenings, the library has a table manned by two employees promoting the summer reading program. In July, the focus will switch to highlighting our "Groove in the Garden" concert series, and "library bucks" will be given away for patrons to spend at the food trucks.

Director Williams reported that two offers have been made to fill job vacancies at the library, and interviews are scheduled for next week for the youth services outreach coordinator.

The library is currently open from 9:00 a.m.-6:00 p.m. Monday through Friday, and discussion will take place later this summer in regard to expanding hours into the evening.

The summer reading program is off to a good start.

NEW BUSINESS

Board meeting dates for the next calendar year are July 14, August 11, September 8, October 13, November 10, December 8, February 9, March 9, April 13, May 11, and June 8.

Ropp moved and Gryl seconded to approve the disposal of 10 black computer chairs, 6 lounge chairs, and 20 fabric/wooden chairs. The motion was carried unanimously. These furniture items are no longer needed or in need of replacement and will be sold or donated.

Director Williams presented an updated draft of the FY2021 budget; due to increased costs, some line items were increased.

Keach moved and Gryl seconded to rescind the Morton Public Library District Temporary Policy Facility Use during the COVID-19 Pandemic. The motion was carried unanimously.

Keach moved and Gryl seconded to accept revisions made to the Employee Expectations and Responsibilities section of the Personnel Policy. The motion was carried unanimously. Blue jean restrictions are no longer in place.

Ropp moved and Keach seconded to approve the newly written Travel Reimbursement Policy for library employees. The motion was carried unanimously.

Gryl moved and Ropp seconded to approve revisions made to the Travel Expense Reimbursement Policy. The motion was carried unanimously.

OTHER BUSINESS

With two members absent, discussion of filling the current board vacancy was tabled until next month's meeting.

There being no further business, the meeting adjourned at 5:09 p.m.

Respectfully submitted,
Emily Ropp

The next meeting will be held Wednesday, July 14, 2021 at 4:30 p.m.